



116 East 3rd Street
Jamestown, NY 14701
Box Office: 716-484-7070
Main Office: 716-664-2465
Fax: 716-661-3829

Room Rental Rates*

Library 3rd Floor 10 ppl (Available Late 2018)

Comfortable and private room overlooking 3rd street.

\$75 for 8 hours (M-F 9am – 5pm) or \$30 hourly, 2 hour minimum.
Additional charges apply after 5pm, before 9am or weekends and holidays.

Julian Wright Conference Room 2nd Floor 12 ppl (Available Late 2018)

Executive style room with built in video conferencing capabilities.

\$95 for 8 hours (M-F 9am – 5pm) or \$30 hourly, 2 hour minimum. Includes media set-up.
Additional charges apply after 5pm, before 9am or weekends and holidays.

Pre-Function Space 3rd Floor 60 ppl (Available Late 2018)

Larger space for gatherings adjacent to the Multi-Media Studio.

\$150 for 4 hours (M-F 9am – 5pm) \$250 for 4 hours (Nights, Weekends and Holidays)
Or \$50 hourly, 2 hour minimum.

3rd on 3rd Gallery 80 ppl (Available Fall 2018)

A truly one of a kind space for that special event.

\$300 for 4 hours (M-F 9am – 5pm) \$450 for 4 hours (Nights, Weekends and Holidays)

Multi Media Arts Studio 3rd Floor 100 ppl (Available Late 2018)

A true performance studio set up for live streaming or just a cool place for a party.

\$150 for 4 hours (M-F 9am – 5pm) \$250 for 4 hours (Nights, Weekends and Holidays)
Live streaming will require our technician \$150

*All stated rates are a minimum rate, as events vary, rental prices may change accordingly and at the discretion of the Executive Director.



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Main Theater Private Event 1200 ppl

The ultimate wedding venue, your name up in lights, the red carpet. (Search lights extra)

(Private Event, Wedding, Etc. When the general public is not invited) \$950 for up to 6 hours, same day.

Includes use of the Lobby and Mezzanine and 1 stage hand.

Projectionist add \$150. Each additional hour \$175.00 plus labor.*

Theater Lobby & Mezzanine 200 ppl (Available fall 2018)

An amazing spot for your Hors de oeuvres reception.

\$300 for 4 hours (M-F 9am – 5pm) \$500 for 4 hours (Nights, Weekends and Holidays)

The Screen Room 50 ppl (Available Late 2018)

Great place to meet before or after the show.

\$150 for 4 hours (M-F 9am – 5pm) \$250 for 4 hours (Nights, Weekends and Holidays)

Or \$50 hourly, 2 hour minimum.

Additional Information

- Reservations for use of the facilities at the Reg Lenna Center for the Arts are not confirmed until lease agreement is signed by and distributed to all concerned parties. Deposit may be required.
- One pre-event meeting with designated facility representative is required.
- Further charges and/or deposit may apply if equipment or furniture rental is required.
- Changes to approved lease agreement requested day of event will result in additional charges.

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